

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, June 20, 2018**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, June 20, 2018, at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Shawn Rodgers presided as Chairperson of the meeting.

Officers and Directors Present: Shawn Rodgers, President
 Mike Novinski, Vice President
 Mary Bahr, Secretary
 Paulette Wirkus, Treasurer
 Joe Chranko, Director
 Jan Bedard, Director

Officers and Directors Absent: Ila Lane, Director

Representing Management: Steve Elmore, EPI Management

Also present were Doug Higgins, MarLene McGuire and Marge Harmon, Recording Secretary.

I. CALL TO ORDER

Shawn Rodgers called the meeting to order at 7:00 pm.

II. HOMEOWNER'S FORUM

III. MODIFICATION/APPROVAL OF THE AGENDA

Upon motion by Shawn Rodgers, seconded by Mary Bahr, the Board unanimously approved the Agenda as amended. KV Landscaping Presentation was added after Modification/Approval of Agenda.

IV. KV LANDSCAPING PRESENTATION

Green Horizon Landscape is being sold on 6/29/18. New owners are Addlawn Landscaping. Former employees of Green Horizon are starting a new company and came to the Board to ask for their business. Steve will follow up with Addlawn on 7/2 after the sale is final.

V. REVIEW OF MINUTES

Upon motion by Mike Novinski, seconded by Joe Chranko, the Board approved the minutes of May 16, 2018.

VI. TREASURER'S REPORT

a. Approval of Treasurer's Report – May 31, 2018

Total Checking & Savings	\$ 59,121.46	Total Acct Payable	\$ 5,537.20
Accounts Receivable	\$ 1,729.50	Total Prepaid Assess	\$ 2,347.33
Short Term Reserve Invest	\$259,533.19	Total Current Liabilities	\$ 11,782.53
Total Current Assets	\$320,384.15	Total Reserve Fund	\$366,141.41
		Total Liability & Equity	\$320,384.15

Discussion was held regarding how the Reserve Fund should be funded each month. Steve will adjust the P&L relative to the 12 months on the Reserve fund. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved making changes to the P&L to reflect funding 1/12th of the Reserves each month instead of funding the entire Reserve Fund for the year.

Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the Treasurer's Report for May 31, 2018 as reported by Paulette Wirkus.

- b. Approval of Disbursements. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the disbursements for May 31, 2018.

VII. MANAGEMENT REPORT

Concrete replacement on the west side of the pool by the driveway near the ramp will be done in 2019 when the tennis courts are replaced. One curb will be repaired with a cold patch this year.

The Board directed Management to investigate where the leak in the kitchen ceiling is coming from.

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Management Report.

VIII. CLUB DIRECTOR'S REPORT

- a. Landscaping Proposals. Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the proposal from US Tree to remove four trees and stumps and trim two willow trees at a cost of \$1,750. Marsh area should be cleaned out in the spring.
- b. Floor Mats. Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved a 5 year contract with Cintas to rent carpet runners at a yearly cost of \$720. The Board directed Doug Higgins to ask about a cancellation clause or cancellation penalty. Five carpet runners at \$30 each will be rented for three months and a fee of \$30 per month will be charged for the other nine months. The \$30 could be used to rent one runner or to purchase paper products.
- c. Modern Energy Contract. Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved renewal of the service agreement for the indoor pool dehumidification system at a cost of \$1,790 per year.

IX. CLUB EVENTS REPORT

Annual Garage Sale – 55 residents participated. Income - \$550; Expenses - \$343.97; Net Profit \$206.03
Summer Party – July 21st/Rain Date July 28th

X. COMMISSION REPORTS

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

XI. OLD BUSINESS

There was no Old Business to come before the Board.

XII. NEW BUSINESS

There was no New Business to come before the Board.

XIII. HOMEOWNER COMMENTS

XIV. ADJOURNMENT

Upon motion by Shawn Rodgers, seconded by Mike Novinski, the meeting was adjourned at 8:39 pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marge Harmon". The signature is written in black ink on a light-colored background.

Marge Harmon
Recording Secretary

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BUSINESS SUMMARY
Wednesday, June 20, 2018

- Upon motion by Shawn Rodgers, seconded by Mary Bahr, the Board unanimously approved the Agenda as amended. KV Landscaping Presentation was added after Modification/Approval of Agenda.
- Upon motion by Mike Novinski, seconded by Joe Chranko, the Board approved the minutes of May 16, 2018.
- Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved making changes to the P&L to reflect funding 1/12th of the Reserves each month instead of funding the entire Reserve Fund for the year.
- Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the Treasurer's Report for May 31, 2018 as reported by Paulette Wirkus.
- Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the disbursements for May 31, 2018.

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Management Report.

- Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the proposal from US Tree to remove four trees and stumps and trim two willow trees at a cost of \$1,750.
- Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved a 5 year contract with Cintas to rent 5 brown carpet runners at a yearly cost of \$720. The Board directed Doug Higgins to ask about a cancellation clause or cancellation penalty.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved renewal of the service agreement with Modern Energy for the indoor pool dehumidification system at a cost of \$1,790 per year.
- Upon motion by Shawn Rodgers, seconded by Mike Novinski, the meeting was adjourned at 8:39 pm.