`

BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, April 15, 2020

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, April 15, 2020 by teleconference pursuant to the Governor's stay-at-home order and the Coronavirus pandemic. Joe Chranko presided as Chairperson of the meeting.

Officers and Directors Present:	Joe Chranko, President Jan Bedard, Vice President Paulette Wirkus, Treasurer Mary Bahr, Secretary David Smith, Director Russ Cascio, Director
Officers and Directors Absent:	Nicole Winters, Director
Representing Management:	Steve Elmore, EPI Management

Also present were Doug Higgins, MarLene McGuire and Marge Harmon, Recording Secretary.

I. CALL TO ORDER

Joe Chranko called the meeting to order at 7:00 pm.

II. HOMEOWNER'S FORUM

There were no homeowners present at the meeting since it was by teleconference**.**

III. MODIFICATION/APPROVAL OF THE AGENDA

Upon motion by David Smith, seconded by Russ Cascio, the Board unanimously approved the Agenda with the addition of Clubhouse Opening.

IV. REVIEW OF MINUTES

Upon motion by David Smith, seconded by Russ Cascio, the Board approved the minutes from February 19, 2020.

The Board directed the Recording Secretary to place in the record for March 2020 that the Board met by phone and email pursuant to the Governor's stay-at-home order and COVID-19 pandemic to discuss the Clubhouse closing, canceling the Board meeting and discussion regarding painting the pool fence.

V. TREASURER'S REPORT

a. Approval of Treasurer's Report – March 31, 2020

Total Cking & Savings	$120,204.00	Total Acct Payable	$ 98.74
Accounts Receivable	$ 491.00	Prepaid Assessments	$ 8,458.52
Short Term Reserve Inv	$300,827.10	Total Current Liabilities	$ 12,653.26
Total Current Assets	$421,522.10	Total Reserve Fund	$378,040.76
		Total Liability & Equity	$421,522.10

Upon motion by Paulette Wirkus, seconded by Jan Bedard, the Board unanimously approved the Treasurer's Report for March 31, 2020 as read.

b. Approval of Disbursements. **Upon motion by Paulette Wirkus, seconded by Jan Bedard, the Board unanimously approved the Disbursements for March 2020.**

Mary Bahr stated that Acct. 5110 and 5111 may be reversed. Paulette Wirkus will look into it and contact EPI if necessary.

VI. MANAGEMENT REPORT – presented by Steve Elmore

Asphalt Paving – Steve Elmore presented proposals from three contractors for asphalt replacement. Discussion was tabled until Steve, Russ Cascio and Joe Chranko review the drainage issues.

Front Entry Brick Walls – Discussion of the brick walls was tabled until Steve, Russ and Joe review the drainage issues.

Front Entry Decking – The black edging needs to be removed from the steps when the new coating is put down. Discussion was tabled until Steve gets a cost for new edging.

Dryvit Repairs **– Upon motion by Paulette Wirkus, seconded by David Smith, the Board unanimously approved the proposal by Kelly Plastering for dryvit repairs on the Clubhouse at a cost of $5,880.**

Pool Fence – Steve Elmore reported that Construction Concepts will repaint the pool fence and the Board will select the materials. The work will be inspected at 3 phases – cleaning, primer and the final coat. **Upon motion by Mary Bahr, seconded by Russ Cascio, the Board agreed to have Construction Concepts repaint the pool fence per the specifications under warranty and with a 2- year extension of the warranty**.

VII. CLUB DIRECTOR'S REPORT – presented by Doug Higgins

a. Irrigation Proposals – **Upon motion by Mary Bahr, seconded by Russ Cascio, the Board unanimously approved the proposal by Western Irrigation to do spring startup, fall winterization and RPZ certification at a cost of $850.**

b. Landscaping Proposals –

Upon motion by Mary Bahr, seconded by Paulette Wirkus, the Board unanimously approved the proposal by Beary Landscaping for flowers at Schick Rd entrance and the front of the Clubhouse at a cost of $2,020.

Upon motion by Mary Bahr, seconded by David Smith, the Board unanimously approved the proposal by Beary Landscaping to remove six (6) Hawthorne trees at a cost of $1,750.

Upon motion by Mary Bahr, seconded by Paulette Wirkus, the Board unanimously approved the proposal by TruGreen for three (3) Apple Scab treatments at a cost of $798.12.

Upon motion by Mary Bahr, seconded by David Smith, the Board unanimously approved the proposal by TruGreen for grub prevention at a cost of $1,180.48.

c. Doland Invoice – **Upon motion by Paulette Wirkus, seconded by David Smith, the Board unanimously approved the Doland Engineering invoice for $2,465 for work obtaining the Building Permit.**

d. Event Rescheduling –

Pool – will be cleaned, drained and filled by SPMS at the beginning of June
Garage Sale – postponed and possible reschedule for Fall
Summer Party – canceled
Spring Brunch – postponed and possible reschedule for Fall
Resident Parties – no parties for April, May or June

e. Clubhouse Opening – A decision about reopening the Clubhouse will be made after the Governor updates the stay-at-home order.

VIII. CLUB EVENTS REPORT

Reported during Club Director's Report

IX. COMMISSION REPORTS

a. Social Committee
b. Architectural and Facilities
c. Finance/Budget
d. Landscaping

X. OLD BUSINESS

There was no Old Business to come before the Board.

XI. NEW BUSINESS

There was no New Business to come before the Board.

XII. HOMEOWNER COMMENTS

XIII. ADJOURNMENT

Upon motion by Paulette Wirkus, seconded by Russ Cascio, the meeting was adjourned at 8:27 pm.

Respectfully Submitted,

Marge Harmon
Recording Secretary

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BUSINESS SUMMARY
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- Upon motion by Paulette Wirkus, seconded by Jan Bedard, the Board unanimously approved the Treasurer's Report as read for March 2020.

- Upon motion by Paulette Wirkus, seconded by Jan Bedard, the Board unanimously approved the Disbursements for March 2020.

- Upon motion by Paulette Wirkus, seconded by David Smith, the Board unanimously approved the proposal by Kelly Plastering for dryvit repairs on the Clubhouse at a cost of $5,880.

- Upon motion by Mary Bahr, seconded by Russ Cascio, the Board agreed to have Construction Concepts repaint the pool fence, per the specifications submitted by the Association, under warranty and with a 2- year extension of the warranty.

- Upon motion by Mary Bahr, seconded by Russ Cascio, the Board unanimously approved the proposal by Western Irrigation to do spring startup, fall winterization and RPZ certification at a cost of $850.

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