

**BLOOMFIELD CLUB RECREATION ASSOCIATION  
MINUTES OF BOARD OF DIRECTORS' MEETING  
Wednesday, April 21, 2021**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, April 21, 2021 at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Joe Chranko presided as Chairperson of the meeting.

Present: Joe Chranko, President  
Jan Bedard, Vice President  
Mike Mazza, Treasurer  
Mary Bahr, Secretary  
Russ Cascio, Director  
David Smith, Director  
John Schmitz, Director

Representing Management: Steve Elmore, EPI Management

Also present were MarLene McGuire, Marge Harmon, Recording Secretary and two homeowners.

**I. CALL TO ORDER**

Joe Chranko called the meeting to order at 7:00 pm.

**II. HOMEOWNER'S FORUM**

Homeowner asked for an update on her previous request for a playground. The homeowner also suggested the Board add something fun for children to the baby pool, i.e. a sprinkler. Discussion was held regarding the demographics of the community, doing a survey on the resident's needs and setting up a committee.

**III. MODIFICATION/APPROVAL OF THE AGENDA**

*A motion was made by Russ Cascio to approve the Agenda as amended. Seconded by Jan Bedard. Motion unanimously approved.*

**IV. REVIEW OF MINUTES**

*A motion was made by Jan Bedard to approve the minutes of the meeting on March 17, 2021. Seconded by Russ Cascio. Motion unanimously approved.*

**V. TREASURER'S REPORT**

a. Approval of Treasurer's Report – March 31, 2021

Total Cking & Savings	\$ 93,700.49	Total Acct Payable	\$ 98.74
Accounts Receivable	\$ 3,332.00	Prepaid Assessments	\$ 9,281.92
Short Term Reserve Inv	\$304,348.28	Total Current Liabilities	\$ 13,476.26
Total Current Assets	\$401,380.77	Total Reserve Fund	\$308,046.44
		Total Liability & Equity	\$401,380.77

Total Income	\$ 1,700 under budget YTD
Total Expenses	\$ 14,000 over budget YTD
Net Income	\$ 12,200 over budget YTD

*A motion was made by David Smith to approve the Treasurer's Report as presented by Mike Mazza for March 31, 2021. Seconded by Mary Bahr. Motion unanimously approved.*

b. Approval of Disbursements.

*A motion was made by David Smith to approve the Disbursements for March 2021. Seconded by Mary Bahr. Motion unanimously approved.*

## **VI. MANAGEMENT REPORT** – presented by Steve Elmore

**Audit** – The Board requested that numbers be ready for the budget meeting in July.

**Exterior Painting** – Inside Out will test the two types of paint identified. Steve Elmore will notify the Board when the test section is ready for the Board to inspect.

**Front Entry Brick Wall** – The brick currently used on the front entry wall is no longer available. The Board chose a replacement brick from the samples presented. Steve Elmore will get a cost for replacing the cap stones that are cracked.

**Sealcoating Status** – The contractor identified a section of the driveway that needs to be cut out, stone added and repaved. Steve Elmore will get a cost estimate for the work.

**Multi-use Court Camera Installation** – Members of the Board met with the representative from Intelligent Infrastructure prior to the installation to see the cameras capabilities.

**Can Light Fixtures** – S. Elmore reported that some can light bulbs were replaced and insulation was moved away from the fixtures to insure there were no fire issues.

## **VII. CLUB DIRECTOR'S REPORT**

a. **Treadmill Proposals** – The decision was made to prolong the purchase of the treadmill until after the pool season and if it is in the budget.

b. **Elliptical Trainer Proposals** –

*A motion was made by Jan Bedard to approve the purchase of the Elliptical Spirit CE900 at a cost of \$4,042. Seconded by David Smith. Motion unanimously approved.*

c. **Electrical** –

*A motion was made by Jan Bedard to approve A Accurate Electrical for electrical work in the clubhouse at a cost of \$1,219. Seconded by Mary Bahr. Motion unanimously approved.*

d. **Carpet Cleaning** -

*A motion was made by Jan Bedard to approve the proposal by Mister Natural to clean the carpeting, excluding the library and the party room, at a cost of \$357. Seconded by Russ Cascio. Motion unanimously approved.*

**e. Window Cleaning –**

*A motion was made by David Smith to approve the proposal by Simply Transparent for window cleaning at a cost of \$1,380. Seconded by Russ Cascio. Motion unanimously approved.*

**f. Tru-Green Proposals –**

*A motion was made by Mary Bahr to approve the proposals by Tru-Green for three Apple Scab treatments at a cost of \$798.12 and preventive grub treatment at a cost of \$1,180.48. Seconded by David Smith. Motion unanimously approved.*

**g. VGB Grates – SPMS Proposals –** The grates installed in the pool must be updated every five seasons.

*A motion was made by Jan Bedard to approve the SPMS proposal to update the VGB grates in the outdoor pool at a cost of \$720. Seconded by Mary Bahr. Motion unanimously approved.*

**h. Outdoor Pool – COVID Rules for the summer were set up.**

1. Number of residents allowed – 50% of capacity - 100
2. ID cards will be collected by attendant or lifeguard– only 2 guests allowed with guest card belonging to their unit. Guest cards may not be borrowed from neighbors.
3. No wristbands will be issued
4. Temperatures will be taken
5. Masks will be required to check in but not on deck
6. Social distancing required on deck and patio
7. Lifeguard will clean the chairs during adult swim

**i. Spa - Survey Monkey Response -** 151 responses were received regarding the spa. Discussion regarding the future of the spa was tabled. The pool company will be called to open the spa for residents to use.

**VIII. CLUB EVENTS REPORT**

No private parties or club events will be held due to the pandemic except the Garage Sale which will be held on June 19th.

**IX. COMMISSION REPORTS**

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

**X. OLD BUSINESS**

There was no Old Business to come before the Board.

**XI. NEW BUSINESS**

There was no New Business to come before the Board.

**XII. HOMEOWNER COMMENTS**

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**XIII. ADJOURNMENT**

*A motion was made by Russ Cascio to adjourn the meeting at 8:58 pm. Seconded by Mike Mazza. Motion unanimously approved.*

Respectfully Submitted,



Marge Harmon  
Recording Secretary

**BLOOMFIELD CLUB RECREATION ASSOCIATION**  
**BUSINESS SUMMARY**  
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- A motion was made by David Smith to approve the Treasurer's Report as presented by Mike Mazza for March 31, 2021. Seconded by Mary Bahr. Motion unanimously approved.
- A motion was made by David Smith to approve the Disbursements for March 2021. Seconded by Mary Bahr. Motion unanimously approved.
- A motion was made by Jan Bedard to approve the purchase of the Elliptical Spirit CE900 at a cost of \$4,042. Seconded by David Smith. Motion unanimously approved.
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