

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, October 20, 2021**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, October 20, 2021 at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Jan Bedard presided as Chairperson of the meeting.

Present: Jan Bedard, President
Mike Mazza, Treasurer (via phone)
Mary Bahr, Secretary (via phone)
Russ Cascio, Vice President
John Schmitz, Director
Paraj Mathur, Director

Representing Management: Steve Elmore, EPI Management

Also present were MarLene McGuire and Marge Harmon, Recording Secretary.

I. CALL TO ORDER

Jan Bedard called the meeting to order at 7:01 pm.

II. HOMEOWNER'S FORUM

Sylvia Nettel, 213 Benton, asked the Board when they will be allowing private parties. The Board will discuss this during the meeting.

III. MODIFICATION/APPROVAL OF THE AGENDA

A motion was made by John Schmitz to approve the Agenda as amended. Seconded by Russ Cascio. Motion unanimously approved.

IV. REVIEW OF MINUTES

A motion was made by Jan Bedard to approve the minutes as presented for the meeting on September 15, 2021. Seconded by Russ Cascio. Motion unanimously approved.

V. TREASURER'S REPORT – presented by Mike Mazza

a. Approval of Treasurer's Report – September 30, 2021

Total Cking & Savings	\$ 35,243.92	Total Acct Payable	\$ 31,458.82
Accounts Receivable	\$ 1,678.00	Prepaid Assessments	\$ 7,544.92
Short Term Reserve Inv	\$304,517.82	Total Current Liabilities	\$ 43,099.34
Total Current Assets	\$341,439.74	Total Reserve Fund	\$229,672.16
		Total Equity	\$298,340.40
		Total Liability & Equity	\$341,439.74

A motion was made by Russ Cascio to approve the Treasurer's Report as presented by Mike Mazza for September 30, 2021. Seconded by Jan Bedard. Motion unanimously approved.

- b. Approval of Disbursements.

A motion was made by Russ Cascio to approve the Disbursements for September 2021. Seconded by Jan Bedard. Motion unanimously approved.

VI. MANAGEMENT REPORT – presented by Steve Elmore

Sealcoating/Asphalt Status – Steve Elmore reported that the contractor will fill in cracks that were not done during sealcoating.

Pool Tile Replacement/Installation – Steve Elmore reported that owners requested that the Board reconsider closing the pool during the winter months when only the indoor pool is available. The Board discussed closing in March or April since the contractor is only available until May. John Schmitz and Paraj Mathur will meet with Paulette Wirkus, Tile committee, to look at the tile again.

A motion was made by Russ Cascio to postpone the tile replacement/installation until a later date, possibly March or April. Seconded by Paraj Mathur. Motion unanimously approved.

Pool Operation – Steve Elmore reported that he is withholding the payment of \$4,399 to Pool Guards for services outside the terms of the contract, unless directed to pay by the Board.

Beary Landscaping – Steve Elmore reported that Beary Landscaping quoted \$2,300 to shovel the sidewalk from the Clubhouse to Schick Rd. The Board directed Steve Elmore to contact the Village and ask if they will shovel. There is no money in the budget for shoveling this year.

Tennis Courts – Steve Elmore reported that there is some cracking around the posts on the tennis court. Doland Engineering will inspect the cracking and issue a report.

Dryvit – Steve Elmore reported that some minor dryvit repairs will be made to the Clubhouse next week.

Insurance Claim – Steve Elmore reported that expenses for the insurance claim for the brownout totaled \$35,901.86 plus the cost of the burglar alarm.

VII. CLUB DIRECTOR'S REPORT – presented by MarLene McGuire

- a. **Update** – MarLene reported that the Clubhouse and common areas are being prepared for winter.

- b. **Selection of Officers** –

A motion was made by Mary Bahr to nominate Jan Bedard for President. Seconded by Russ Cascio. Motion unanimously approved.

A motion was made by Jan Bedard to nominate Russ Cascio for Vice-President. Seconded by Paraj Mathur. Motion unanimously approved.

A motion was made by Jan Bedard to nominate Mike Mazza for Treasurer. Seconded by Russ Cascio. Motion unanimously approved.

A motion was made by Jan Bedard to nominate Mary Bahr for Secretary. Seconded by John Schmitz. Motion unanimously approved.

- c. **Review Annual Meeting Minutes** – MarLene asked the Board to review the annual meeting minutes for 2021 before approval at the 2022 annual meeting.
- d. **Holiday Decorations** – The Christmas committee, Jan Bedard, Mary Bahr, Nikki Mazza and MarLene McGuire, met with “It’s a Wonderful Light” to plan the exterior decorations for the Clubhouse and common area. The plan is for roofline lighting on the Clubhouse, lighting on three pine trees, garland on the wall on Schick Road and lighting on the trunks of every other tree on the parkway. They will hang the 72” wreath on the front of the Clubhouse. The company offers a 10% discount for an October install with lighting in November.

A motion was made by Russ Cascio to approve the proposal by It’s a Wonderful Light to install exterior lighting at a cost of \$4,067.10. Seconded by Paraj Mathur. Motion unanimously approved.

- e. **Private Parties** – The Board agreed to open the Clubhouse to private parties immediately with the homeowner responsible for their guests. The homeowner must sign the hold harmless agreement attached to the contract. The staff will not be required to enforce masking or social distancing and can remain in the office unless needed.

A motion was made by Jan Bedard to open up the Clubhouse to private parties with capacity of 50, signs posted for masks to be worn, staff not expected to enforce the masking rules and limited contact with guests. Seconded by Mike Mazza. John Schmitz opposed. Motion approved.

- f. **Board Appointment** –

A motion was made by Jan Bedard to appoint David Smith to the Board to fill the vacant position for a one-year term. Seconded by John Schmitz. Motion unanimously approved.

VIII. CLUB EVENTS REPORT

IX. COMMISSION REPORTS

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

X. OLD BUSINESS

There was no Old Business to come before the Board.

XI. NEW BUSINESS

There was no New Business to come before the Board.

XII. HOMEOWNER COMMENTS

There were no homeowner comments.

XIII. ADJOURNMENT

A motion was made by Paraj Mathur to adjourn the meeting at 8:10 pm. Seconded by Russ Cascio. Motion unanimously approved.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Marge Harmon". The signature is written in black ink on a light blue rectangular background.

Marge Harmon
Recording Secretary

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BUSINESS SUMMARY
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