

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, May 18, 2022**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, May 18, 2022 at the Bloomfield Clubhouse, Bloomingdale, Illinois. Jan Bedard presided as Chairperson of the meeting.

Present: Jan Bedard, President
Russ Cascio, Vice President
Mike Mazza, Treasurer
Mary Bahr, Secretary
David Smith, Director
Paraj Mathur, Director
John Schmitz, Director

Representing Management: Steve Elmore, EPI Management

Also present were MarLene McGuire, Administration, Marge Harmon, Recording Secretary and three homeowners.

I. CALL TO ORDER

Jan Bedard called the meeting to order at 7:00 pm.

II. HOMEOWNER'S FORUM

Alise Sofiakis, 202 Benton Lane, asked about keeping the pool open later than Labor Day. The Board will consider the request later depending on the season and pool company availability.

Tony Galles, 220 Springdale Lane was notified by a unit owner that 8-10 children were playing on the front lawn. Rules state that team sports (3 or more players) are prohibited. MarLene will remind the attendants to be aware of groups on the front lawn.

III. MODIFICATION/APPROVAL OF THE AGENDA

Motion by Mike Mazza to approve the Agenda. Seconded by Paraj Mathur. Motion unanimously approved.

IV. REVIEW OF MINUTES

Motion by David Smith to approve the minutes as presented for the meeting on April 20, 2022. Seconded by Mike Mazza. Motion unanimously approved.

V. TREASURER'S REPORT – presented by Mike Mazza

a. Approval of Treasurer's Report – April 30, 2022

Total Cking & Savings	\$143,699.36	Total Acct Payable	\$ 12,561.08
Accounts Receivable	\$ 701.00	Prepaid Assessments	\$ 11,651.52
Short Term Reserve Inv	\$304,534.78	Total Current Liabilities	\$ 27,818.60
Total Current Assets	\$448,935.14	Total Reserve Fund	\$305,261.97
		Total Liability & Equity	\$448,935.14

Mary Bahr asked Management to make sure that the pool company is not being paid for weekly maintenance while the pool is closed. She also asked which part of the prepayment for the lifeguard contract should be in Account 6310.

- a. Approval of Treasurer's Report

Motion by Russ Cascio to approve the Treasurer's Report for April 30, 2022 as presented. Seconded by David Smith. Motion unanimously approved.

- b. Approval of Disbursements.

Motion by Russ Cascio to approve the Disbursements for April 2022. Seconded by David Smith. Motion unanimously approved.

VI. MANAGEMENT REPORT – presented by Steve Elmore

Audit – S. Elmore provided the Board with the 2021 audit for review. The audit will be approved at the June meeting. Once the audit is approved, the final statements and general ledger will be rerun and emailed to the Board.

Petty Cash Account – Management recommended an additional signer on the petty cash account along with MarLene McGuire.

Motion by Russ Cascio to add Jan Bedard as an additional signer on the petty cash account. Seconded by Mike Mazza. Motion unanimously approved.

Pool Tile Replacement/Installation – Steve Elmore reported that the tile installation is behind schedule. There is a leak on the west side of windows causing drywall to deteriorate. Drywall will need repair and replacement. S. Elmore will check all the windows.

Tennis Court – Steve Elmore, Russ Cascio and MarLene McGuire met with the contractor and the engineer regarding the cracking in the tennis and pickleball courts. Once Management receives the report from the engineer, it will be sent to the Board for a decision on how to proceed for violation of contract and have the posts repaired.

Inspection Report – Steve Elmore advised the Board about the condition of the pool deck and the cracking throughout. The unsafe areas will be caulked. Russ Cascio and Steve Elmore will draw up bid specifications for replacement and resurfacing and get bids for the budget. Steve Elmore will get bids for the budget for painting the light posts.

VII. CLUB DIRECTOR'S REPORT – presented by MarLene McGuire

- a. **Pool Tile** – Most of the tile work has been done except around the hot tub. Grouting began on 5/13.
- b. **Cleaning** – Cleaning that was approved at the April meeting has been scheduled or completed. MarLene got a quote to clean the exterior of the pool duct work and will get a second quote.

Western Irrigation – MarLene received a quote for repairing 29 heads in 19 zones around the clubhouse for \$1,771 and 13 heads in 7 zones in the parkway for \$1,632. Zone 3 is not working and cost to repair is unknown. The Board directed MarLene to get answers from Western Irrigation about what caused so much failure; is it safe to operate the front zones without zone 3; what does labor cover and email it to the Board. MarLene will contact Bob Prohaska at the Village of Bloomingdale to find out when the Village will resurface the street.

The Board directed MarLene to have Beary Landscape delay planting the flowers.

- c. **Outdoor Pool Rules** – The pool will open on 5/28 with abbreviated hours during the last week of May. Normal guest pass rules are back in place.

Discussion was held regarding what to do about residents that do not follow the rules. The lifeguard/attendant will be given a form to report the name of a resident that breaks the rules, time of the incident and the rule that was broken. Jan Bedard and Steve Elmore will review the tape within 72 hours and issue a violation letter if it is determined to be a violation. The pool rules will be included in the June newsletter along with the consequences and MarLene will advise attendants on the procedure. Copies of the rules will be available at the pool.

The pool company is meeting with their lifeguards on 5/25 at 5:00 pm at the clubhouse. Board members are invited to attend.

- d. **Computer** – MarLene reported that the computer in the attendant's office was replaced with a Dell Computer that cost \$615. Intelligent Infrastructure installed the computer.
- e. **Library TV** – The TV has stopped working and will be replaced.

Motion by Jan Bedard to spend up to \$550 for a 65" TV for the library. Seconded by Mike Mazza. Motion unanimously approved.

Management was directed to set up an account for party rental expenses that would include the TV, tables, dance floor replacement etc.

- f. **Tables** -Tables used for meetings and private parties need to be replaced.

Motion by Jan Bedard to approve \$1,200-\$1,400 for the purchase of four tables. Seconded by Paraj Mathur. Motion unanimously approved.

VIII. CLUB EVENTS REPORT

Garage Sale – May 21st, 9:00 am – 4:00 pm

Summer Party – July 16th (July 23rd Rain Date)

Food Truck – One option is a truck that serves pulled pork and hot dogs. A \$200 booking fee is required along with a \$500 guarantee. If the food truck sells more than \$500, the Association will get their \$500 back.

Residents can also bring their own picnic lunch to the party. The Association will supply drinks and dessert. There will also be games, face painting and a visit from the police and firemen.

Motion by Russ Cascio to have a food truck at the summer party at a cost of \$700. Seconded by David Smith. Motion unanimously approved.

IX. COMMISSION REPORTS

- a. Social Committee
 - a. Ice Cream Social – 6/17 from 6:30-8:00 pm. Guests are welcome. RSVP required.
 - b. Summer Solstice – 6/21 - Details of meeting times and locations will be in the newsletter
 - c. Facebook – Private page to post events with owners invited to join. Administration will accept friend requests and get name, address and phone number of residents. No comments will be allowed.
- b. Architectural and Facilities

- c. Finance/Budget – Budget meeting will be held on 6/23 at 6:00 pm.
- d. Landscaping – Landscape walk for the common areas will be held on 5/25.

X. OLD BUSINESS

There was no Old Business to come before the Board.

XI. NEW BUSINESS

There was no New Business to come before the Board.

XII. HOMEOWNER COMMENTS

There were no homeowner comments.

XIII. ADJOURNMENT

Motion by Jan Bedard to adjourn to Executive Session at 9:12 pm to discuss contracts and legal. Seconded by Mike Mazza. Motion unanimously approved. No action will be taken after the session.

Motion to adjourn Executive Session.

Motion by Jan Bedard to adjourn the meeting at 9:20 pm. Seconded by Paraj Mathur. Motion unanimously approved.

Respectfully Submitted,



Marge Harmon
Recording Secretary

BLOOMFIELD CLUB RECREATION ASSOCIATION
BUSINESS SUMMARY
May 2022

- Motion by Mike Mazza to approve the Agenda. Seconded by Paraj Mathur. Motion unanimously approved.
- Motion by David Smith to approve the minutes as presented for the meeting on April 20, 2022. Seconded by Mike Mazza. Motion unanimously approved.
- Motion by Russ Cascio to approve the Treasurer's Report for April 30, 2022 as presented. Seconded by David Smith. Motion unanimously approved.
- Motion by Russ Cascio to approve the Disbursements for April 2022. Seconded by David Smith. Motion unanimously approved.
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