

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, November 15, 2017**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, November 15, 2017, at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Shawn Rodgers presided as Chairperson of the meeting.

Officers and Directors Present: Shawn Rodgers, President
 Mary Bahr, Secretary
 Paulette Wirkus, Treasurer
 Jan Bedard, Director
 Joe Chranko, Director
 Ila Lane, Director

Officers and Directors Absent: Mike Novinski, Vice-President

Representing Management: Steve Elmore, EPI Management

Also present were Doug Higgins, MarLene McGuire, Marge Harmon, Recording Secretary and six homeowners.

I. CALL TO ORDER

Shawn Rodgers called the meeting to order at 7:00 pm.

II. HOMEOWNER'S FORUM

Members of the Board of Directors of BCI attended the meeting to address issues with the fences installed last year. Steve Elmore will inspect the fences and have the contractor make repairs. The BCI Board will give Steve a list of addresses that they feel have items that need to be taken care of. The Board members were given copies of the fence agreement that expires on 12/31/17 and a copy of the contract for fence installation. The fences have a 3 year warranty on workmanship and 20 year warranty on materials.

III. MODIFICATION/APPROVAL OF THE AGENDA

Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the Agenda as modified. Changing Clubhouse Hours for January and February was added under Old Business.

IV. REVIEW OF MINUTES

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board approved the minutes of October 18, 2017 as corrected.

V. TREASURER'S REPORT

a. Approval of Treasurer's Report – October 31, 2017

Total Checking & Savings	\$154,506.86	Total Acct Payable	\$ (2,668.82)
Accounts Receivable	\$ 1,074.07	Total Prepaid Assess	\$ (6,446.67)
Total Short Term Reserve	\$168,207.17	Total Other Current Liabilities	\$ 1,720.33
Total Current Assets	\$323,788.10	Total Reserve Fund	\$155,870.02
		Total Liability & Equity	\$323,778.10

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Treasurer's Report for October 31, 2017 as reported by Paulette Wirkus.

b. Approval of Disbursements. Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the disbursements for October 31, 2017.

2016 Audit. Upon motion by Paulette Wirkus, seconded by Ila Lane, the Board unanimously approved the 2016 Audit as prepared by Picker & Associates.

2017 Audit. Upon motion by Paulette Wirkus, seconded by Joe Chranko, the Board unanimously approved a three year contract with Picker & Associates, with an amendment for 30 day cancellation for convenience, at a cost of \$3,900 for 2017, \$4,000 for 2018 and \$4,000 for 2019.

VI. MANAGEMENT REPORT

Interior Clubhouse Painting Specifications. Stripping wallpaper and painting upstairs bathrooms should be added to the painting specifications.

Tile. Shawn brought a sample of porcelain tile for the lower lobby. He also suggested #5 commercial grade vinyl that looks like wood. Joe suggested bringing in a professional to make suggestions on the best product to use.

Outdoor Pool Wrought Iron Specifications. The Board directed Steve to also get a bid for dustless blasting and for using POR 15.

Upon motion by Shawn Rodgers, seconded by Ila Lane, the Board approved the Management Report by Steve Elmore.

VI. Club Director's Report

Doug requested direction on positive message signs that have been appearing in front of homes. The Board directed Doug to send a letter to homes with the signs stating that while we appreciate their sign, the rules state that no signs are allowed.

Upon motion by Shawn Rodgers, seconded by Ila Lane, the Board unanimously approved the Club Director's Report.

VIII. CLUB EVENTS REPORT

Bagel Sunday – Approximately 90 people attended. Cost of the event was \$737.15.

Holiday Party – December 3rd. 5:00 – 8:00 pm.

Children's Christmas Party – December 10th. 11:00 am – 1:00 pm. Tickets are \$3.00 for guest children. Kathy Maykut will be taking pictures.

Meet & Greet for Board Members - January 11, 2018. 7:00 – 9:00 pm. Beer, wine and snacks will be served. Invitations will be sent

IX. COMMISSION REPORTS

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

X. OLD BUSINESS

- A. Changing Clubhouse Hours for January and February. Doug reported that an average of 3 - 6 residents use the clubhouse between 8:00 and 9:00 pm each evening. There are Board meetings once a week. The Board agreed that changing the hours would be confusing and the hours will remain as they are.

XI. NEW BUSINESS

No new business.

XII. HOMEOWNER COMMENTS

There were no comments from the homeowners.

XIII. ADJOURNMENT

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the meeting was adjourned at 8:35 pm.

Respectfully Submitted,



Marge Harmon
Recording Secretary

**BLOOMFIELD CLUB RECREATION ASSOCIATION
BUSINESS SUMMARY
Wednesday, November 15, 2017**

- Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the Agenda as modified. Changing Clubhouse Winter Hours was added under Old Business.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board approved the minutes of October 18, 2017 as corrected.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Treasurer's Report for October 31, 2017 as reported by Paulette Wirkus.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the disbursements for October 31, 2017.
- Upon motion by Paulette Wirkus, seconded by Ila Lane, the Board unanimously approved the 2016 Audit as prepared by Picker & Associates.
- Upon motion by Paulette Wirkus, seconded by Joe Chranko, the Board unanimously approved a three year contract with Picker & Associates, with an amendment for 30 day cancellation for convenience, at a cost of \$3,900 for 2017, \$4,000 for 2018 and \$4,000 for 2019.
- Upon motion by Shawn Rodgers, seconded by Ila Lane, the Board approved the Management Report by Steve Elmore.
- Upon motion by Shawn Rodgers, seconded by Ila Lane, the Board unanimously approved the Club Director's Report.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the meeting was adjourned at 8:35 pm.