

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, July 19, 2017**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, July 19, 2017, at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Shawn Rodgers presided as Chairperson of the meeting.

Officers and Directors Present: Shawn Rodgers, President
 Mike Novinski, Vice-President
 Mary Bahr, Secretary
 Jan Bedard, Director
 Joe Chranko, Director
 Ila Lane, Director

Officers and Directors Absent: Paulette Wirkus, Treasurer (Participated by telephone)

Representing Management: Steve Elmore, EPI Management

Also present were MarLene McGuire, Doug Higgins, Marge Harmon, Recording Secretary and one homeowner.

I. CALL TO ORDER

Shawn Rodgers called the meeting to order at 7:00 pm.

II. HOMEOWNER'S FORUM

III. MODIFICATION/APPROVAL OF THE AGENDA

Upon motion by Mike Novinski, seconded by Joe Chranko, the Board unanimously approved the Agenda as amended. Extend Outdoor Pool Hours was added under Club Director's Report.

IV. REVIEW OF MINUTES

Upon motion by Mike Novinski, seconded by Joe Chranko, the Board approved the minutes of June 21, 2017.

V. TREASURER'S REPORT

a. Approval of Treasurer's Report – June 30, 2017

Total Checking & Savings	\$105,405.66	Total Acct Payable	\$ (5,326.97)
Accounts Receivable	\$ 1,700.32	Total Prepaid Assess	\$ (4,373.67)
Total Short Term Reserve	\$207,984.49	Total Current Liabilities	\$ (1,533.64)
Total Current Assets	\$315,090.47	Total Reserve Fund	\$122,083.86
		Total Liability & Equity	\$315,090.47

Upon motion by Jan Bedard, seconded by Mary Bahr, the Board unanimously approved the Treasurer's Report for June 30, 2017 as reported by Shawn Rodgers.

b. Approval of Disbursements. Upon motion by Jan Bedard, seconded by Mary Bahr, the Board unanimously approved the disbursements for June 30, 2017.

VI. MANAGEMENT REPORT

Covenant's Berm Easement Maintenance. The BCII Board requested a meeting with the BCRA Board to discuss the berm easement maintenance. The meeting will be held on August 16th at 6:00 pm prior to the BCRA Board meeting.

Fence Maintenance/Landscape Maintenance Agreement. Steve Elmore will complete an inspection of the BCII fences. Scott Adler, BCIII Manager, will complete an inspection of the BCIII fences.

Upon motion by Joe Chranko, seconded by Jan Bedard, the Board unanimously approved the July Management Report.

VII. CLUB DIRECTOR'S REPORT

- a. Modern Energy Seresco Maintenance. Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved a maintenance agreement with Modern Energy for the Seresco dehumidification unit at a cost of \$1,790 per year. The agreement will include six visits per year, inspection of the equipment and changing the filters.
- b. Proposed 2018 Budget. Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the proposed budget for 2018. The budget will be sent to all homeowners and will be approved at the September meeting.
- c. Proposed 2018 Reserves. Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the Proposed Reserve projects for 2018. The list of Reserve projects will be sent to all homeowners.
- d. East Storage Area. Upon motion by Ila Lane, seconded by Jan Bedard, the Board approved an extended fence on the east side of the clubhouse (8' high x 41' long) with one gate on the south end, east side with the swing out over the sidewalk by Construction Con at a cost of \$3,390. Shawn Rodgers, Mike Novinski, Jan Bedard and Ila Lane voted yes. Joe Chranko, Mary Bahr and Paulette Wirkus voted no. Motion carried.

MarLene will get a quote from Green Horizon for landscape work and material. Steve Elmore will draft specs and work with MarLene and Green Horizon regarding planting material.

- e. Extend Outdoor Pool Hours. Upon motion by Joe Chranko, seconded by Mike Novinski, the Board unanimously approved extending the outdoor pool hours from 11:00 am – 3:00 pm on weekdays from August 16th through September 1st, without lifeguards for an amount not to exceed \$1,500. The pool will be open from 11:00 am – 3:00 pm weekdays and adult residents may swim at their own risk. An attendant will be at the pool during this time.

VIII. CLUB EVENTS REPORT

Summer Party – July 15th. 402 people attended. MarLene thanked the planning committee – Mike & Kathy Novinski, Shawn Rodgers and Doug Higgins; the Board and all volunteers.

IX. COMMISSION REPORTS

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

X. OLD BUSINESS

There was no Old Business to come before the Board.

XI. NEW BUSINESS

There was no New Business to come before the Board.


XII. HOMEOWNER COMMENTS

There were no comments from the homeowners.

XIII. ADJOURNMENT

Upon motion by Shawn Rodgers, seconded by Jan Bedard, the meeting was adjourned at 8:15 pm.

Respectfully Submitted,



Marge Harmon
Recording Secretary

**BLOOMFIELD CLUB RECREATION ASSOCIATION
BUSINESS SUMMARY
Wednesday, July 19, 2017**

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- Upon motion by Mike Novinski, seconded by Joe Chranko, the Board approved the minutes of June 21, 2017.
- Upon motion by Jan Bedard, seconded by Mary Bahr, the Board unanimously approved the Treasurer's Report for June 30, 2017 as reported by Shawn Rodgers.
- Upon motion by Jan Bedard, seconded by Mary Bahr, the Board unanimously approved the disbursements for June 30, 2017.
- Upon motion by Joe Chranko, seconded by Jan Bedard, the Board unanimously approved the July Management Report.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved a maintenance agreement with Modern Energy for the Seresco dehumidification unit at a cost of \$1,790 per year. The agreement will include six visits per year, inspection of the equipment and changing the filters.
- Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the Proposed Budget for 2018. The budget will be sent to all homeowners and will be approved at the September meeting.
- Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the Proposed Reserve projects for 2018. The list of Reserve projects will be sent to all homeowners.
- Upon motion by Ila Lane, seconded by Jan Bedard, the Board approved an extended fence on the east side of the clubhouse (8' high x 41' long) with one gate on the south end, east side with the swing out over the sidewalk by Construction Con at a cost of \$3,390. Shawn Rodgers, Mike Novinski, Jan Bedard and Ila Lane voted yes. Joe Chranko, Mary Bahr and Paulette Wirkus voted no. Motion carried.
- Upon motion by Joe Chranko, seconded by Mike Novinski, the Board unanimously approved extending the outdoor pool hours from 11:00 am – 3:00 pm on weekdays from August 16th through September 1st without lifeguards for an amount not to exceed \$1,500. The pool will be open from 11:00 am – 3:00 pm weekdays and adult residents may swim at their own risk. An attendant will be at the pool during this time.
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