

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, January 18, 2017**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, January 18, 2017, at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Shawn Rodgers presided as Chairperson of the meeting.

Officers and Directors Present: Shawn Rodgers, President
 Mike Novinski, Vice-President
 Mary Bahr, Secretary
 Paulette Wirkus, Treasurer
 Joe Chranko, Director
 Jan Bedard, Director
 Ila Lane, Director

Representing Management: Steve Elmore, EPI Management

Also present were Doug Higgins, MarLene McGuire, Marge Harmon, Recording Secretary and three homeowners.

I. CALL TO ORDER

Shawn Rodgers called the meeting to order at 7:05 pm.

II. HOMEOWNER'S FORUM

BCIII President Toni Buhrke spoke to the Board regarding the fence/maintenance agreement between BCRA and BCIII which expires on 12/31/17. The BCIII attorney drafted a petition to change the covenants of BCRA so the ownership and maintenance of the fences would belong to the appropriate Boards. The petition would be mailed to homeowners and lien holders. The BCIII Board requested that all Boards share the cost of execution the petition which is estimated to be \$1,000. The Board will discuss during Executive Session.

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously agreed to close Homeowner Forum.

III. MODIFICATION/APPROVAL OF THE AGENDA

Upon motion Mike Novinski, seconded by Jan Bedard, the Board unanimously approved the Agenda as amended.

IV. REVIEW OF MINUTES

Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the minutes of November 16, 2016.

V. TREASURER'S REPORT

a. Approval of Treasurer's Report – December 31, 2016

Total Checking & Savings	\$ 26,647.77	Total Acct Payable	\$ 423.77
Accounts Receivable	\$(10,719.68)	Total Prepaid Assess	\$ (6,103.67)
Total Short Term Reserve	\$358,435.81	Total Current Liabilities	\$ (686.67)
Total Current Assets	\$374,363.90	Total Reserve Fund	\$140,236.33
		Total Liability & Equity	\$374,363.90

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Treasurer's Report for December 31, 2016 as reported by Paulette Wirkus.

- b. Approval of Disbursements. Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the disbursements for December 2016.

VI. MANAGEMENT REPORT

Landscape/Snow Removal Bids. Green Horizon contract expires on 3/31/17. Upon motion by Jan Bedard, seconded by Joe Chranko, the Board unanimously approved a two year contract with Green Horizon for landscape and snow removal at a cost of \$20,800 per year.

Sealcoating. Upon motion by Joe Chranko, seconded by Jan Bedard, the Board unanimously approved sealcoating by Fireman Sealcoating at a cost of \$2,720.

Inspection Report. Steve Elmore will assist MarLene with getting bids for two small awnings for the south side of the Clubhouse. MarLene will prepare a list of hardware that needs to be replaced.

Sunset Pool. The final payment will not be made to Sunset until the pool and spa are working. SPMS will check the drains prior to filling the pool to make sure they are not clogged. Cleaning the pool and replacing filters will be charged to Sunset.

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Management Report.

VII. CLUB DIRECTOR'S REPORT

- a. Staff Wage Review. The Board will discuss staff wages during Executive Session.

Doug Higgins reported that the controller for the Desert Aire System has failed and there is no replacement available because the equipment is too old. Doug will get bids for the February meeting.

VIII. CLUB EVENTS REPORT

Holiday Open House – December 4th. 200 residents attended.

Santa Open House – December 11th. 65 children and 80 adults attended. Cost of the party was \$709.96.

Spring Brunch – March 5th

IX. COMMISSION REPORTS

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

X. OLD BUSINESS

There was no Old Business to come before the Board.

XI. NEW BUSINESS

There was no New Business to come before the Board.

XII. HOMEOWNER COMMENTS

There were no comments from the homeowners.

XIII. EXECUTIVE SESSION

At 8:01 pm, the meeting was recessed to Executive Session for staff wage review. The meeting was reconvened at 8:45 pm.

Upon motion by Jan Bedard, seconded by Joe Chranko, the Board unanimously approved the recommended payroll schedule prepared by Doug Higgins and modified by the Board of Directors.

XIV. ADJOURNMENT

Upon motion by Shawn Rodgers, seconded by Mike Novinski, the meeting was adjourned at 8:48 pm.

Respectfully Submitted,



Marge Harmon
Recording Secretary

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BUSINESS SUMMARY
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- Upon motion Mike Novinski, seconded by Jan Bedard, the Board unanimously approved the Agenda as amended.
- Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the minutes of November 16, 2016.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Treasurer's Report for December 31, 2016 as reported by Paulette Wirkus.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the disbursements for December 2016.
- Upon motion by Jan Bedard, seconded by Joe Chranko, the Board unanimously approved a two year contract with Green Horizon for landscape and snow removal at a cost of \$20,800 per year.
- Upon motion by Joe Chranko, seconded by Jan Bedard, the Board unanimously approved sealcoating by Fireman Sealcoating at a cost of \$2,720.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Management Report.
- Upon motion by Jan Bedard, seconded by Joe Chranko, the Board unanimously approved the recommended payroll schedule prepared by Doug Higgins and modified by the Board of Directors.
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