

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, April 19, 2023**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, April 19, 2023 at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Jan Bedard presided as Chairperson of the meeting.

Present: Jan Bedard, President
Russ Cascio, Vice President
Paulette Wirkus, Treasurer
Mary Bahr, Secretary
Paraj Mathur, Director
John Schmitz, Director
David Smith, Director

Also present were Kim Tarman, Club Administrator, Marge Harmon, Recording Secretary and three homeowners.

I. CALL TO ORDER

Jan Bedard called the meeting to order at 7:00 pm.

II. HOMEOWNER FORUM

There were no comments from homeowners.

III. APPROVAL OF MINUTES

Motion by Paraj Mathur to approve the minutes as corrected for the meeting on March 15, 2023. Seconded by Russ Cascio. Motion unanimously approved.

IV. TREASURER'S REPORT

Bloomfield Club Recreation Association has not received all completed reports from EPI.

Mary Bahr noted that the gas account shows \$4,000 and should be corrected to put amount for electricity in the correct account. Account 4212 legal fees for accounts in collection should be in the collection account for legal fees. Account 4255 should be renamed Key Card/Resident Passes.

Paulette Wirkus reported that the 3-month CD for \$45,000 will mature on 5/22. If the money isn't needed at that time, it will be rolled over.

Discussion was held regarding opening an account to earn interest for the balance in the checking account.

Motion by Mary Bahr to open an interest-bearing savings account at Barrington Bank to transfer checking account balances to earn interest. Seconded by David Smith. Motion unanimously approved.

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|--------------------------|--------------|
| Barrington Bank Checking | \$130,244.52 |
| Activity Checking | \$ 7,251.07 |
| Petty Cash Account | \$ 100.00 |
| Edward Jones Accounts | \$362,566.79 |

Motion by Jan Bedard to accept the reported cash accounts as presented by Paulette Wirkus. Seconded by Paraj Mathur. Motion unanimously approved.

V. Social Committee Report - presented by Denise Mackowiak

Recent activities:

- Pool Party for elementary school children – 20 attended
- Easter Bunny/Egg Hunt – 200 people. RSVP needed in the future

Upcoming activities:

- Safari Slide Show – scheduled for 4/22 - 16 people signed up
- Coffee & Conversation – held every month; also, playing Bunco now
- Book Club – scheduled for 5/22
- Fitness Committee – Tina Dunn, chair; find out what other fitness activities residents would like
- Pickleball Lessons – 5/3 for up to 20 people; Additional lessons will be available with Park District at the clubhouse and also at the Park District
- Summer Solstice – 6/21
- Car Show/Summer Party – 7/15 – 2 food trucks (Mexican & Cheese) as well as a dessert truck (cheesecake); band called Whisky Thunder for 4 hours; kids' games/obstacle course/face painting/bags/Fire Dept/Police Dept; Denise will check on food available for lactose intolerant.
- Happy Hour on the Patio – the Board approved the event for 6/23; BYO or donation for a specialty drink

VI. Administrators Report - presented by Kim Tarman

- A. Beary's Proposal for Flowers – for the front of the clubhouse and Schick entrance including labor to split and move the hostas. Beary will plant two Japanese Maple trees to replace one tree that was under warranty and also replace a Redbud tree that was under warranty.

Motion by David Smith to approve the proposal for flowers by Beary Landscaping at a cost of \$3,175. Seconded by Mary Bahr. Motion unanimously approved.

- B. Mister Natural Proposal for Carpet Cleaning – Carpet cleaning will be done twice a year and the exercise room and vending area will be done once a year.

Motion by Mary Bahr to approve carpet cleaning twice per year by Mister Natural at a cost of \$1,265. Seconded by Russ Cascio. Motion unanimously approved.

- C. TruGreen - Apple Scab treatment was applied on 4/19. Grub control will be applied during the summer.
- D. Power Court - The nets will be installed by Friday, 4/21.

- E. US Tree - Mary Bahr will walk with the US Tree representative to determine trimming and replacement needs.
- F. Irrigation – The aerator has been installed in the pond. Western Irrigation is scheduled to turn on the system 5/15. The sprinklers will only water the center island, front entrance on Schick and clubhouse. The front lawn will be watered less than in the past. The solenoid in the southwest zone will not be replaced and the sprinkler heads will be capped on the east and west sides of the parkway.
- G. Replacement of Refrigerator/Microwave

Motion by Jan Bedard to purchase a refrigerator and microwave for less than \$1,000. Seconded by David Smith. Motion unanimously approved.

- H. Resident Deposit Withheld

A resident was not at the clubhouse during the setup or beginning of the party on 5/8. Kim did not return \$225 of her deposit - \$75 for setup and \$150 for party.

VII. MANAGEMENT REPORT

- A. Spa Repairs/Pool Pump Replacement – Spa repairs will be done now and John Schmitz will chair a committee to do a feasibility study to redo the indoor pool.

Motion by John Schmitz to replace the copper piping for the spa with PVC pipes as proposed by AquaGuard at a cost of \$2,025. Seconded by Russ Cascio. Motion unanimously approved.

- B. Library Window Replacement – The Board received the contract for replacing the library windows with Alside windows as well as a quote for six additional windows including the kitchen, two offices and transoms and the maintenance room. The contractor's response to their questions was not included in the contract. An addendum will be added to include that information in the contract.

Motion by Paulette Wirkus to accept the bid of \$11,417 for library windows and \$4,410 for the additional six windows and add an addendum to the contract with Durabuilt to include the items listed in the email and the additional six windows. Seconded by Russ Cascio. Mary Bahr, David Smith and Paraj Mathur opposed. Motion approved.

- C. Insurance – Pam Stannish sent information to the Board stating that there will be no refund from State Farm because they didn't make the last payment.
- D. IDES Unemployment Insurance Audit - Jan Bedard stated that they have been unable to complete the audit because IDES has not received all necessary information from EPI Management. Mary Bahr will contact the Association auditor for 2022, Picker & Assoc. to try to get information.
- E. Amendment to By-Laws to formally add the 1994 revision which increased the number of Directors from 3 to 7 – The amendment was approved but the By-Laws were never amended. Mary Bahr will prepare an addendum, reference the annual meeting minutes, explain what the intent was and what the Board is doing.

- F. Energy Policy Statement as required by HEP SA (ILCS 165) regarding solar panels – Mary Bahr prepared an Energy Policy Statement regarding solar panels for Bloomfield Club.

Motion by Jan Bedard to accept the Energy Policy Statement regarding solar panels as presented by Mary Bahr. Seconded by Russ Cascio. Motion unanimously approved.

- G. Landscaping Issues

There was no additional discussion regarding landscaping issues.

- VIII. Old Business

There was no Old Business to come before the Board.

- IX. New Business

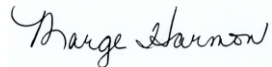
There was no New Business to come before the Board.

- X. Adjournment of Open Meeting

Motion by Jan Bedard to adjourn to Executive Session at 9:08 pm to discuss delinquencies. Seconded by Russ Cascio. Motion approved.

- XI. Executive Session

Respectfully Submitted,



Marge Harmon
Recording Secretary

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BUSINESS SUMMARY
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- Motion by Mary Bahr to approve carpet cleaning twice per year by Mister Natural at a cost of \$1,265. Seconded by Russ Cascio. Motion unanimously approved.
- Motion by Jan Bedard to purchase a refrigerator and microwave for less than \$1,000. Seconded by David Smith. Motion unanimously approved.
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