

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, January 20, 2016**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, January 20, 2016, at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Shawn Rodgers presided as Chairperson of the meeting.

Officers and Directors Present: Shawn Rodgers, President
 Mike Novinski, Vice-President
 Paulette Wirkus, Treasurer
 Joe Chranko, Director
 Jan Bedard, Director

Officers and Directors Absent: Tony Fato, Secretary
 Ila Lane, Director

Representing Management: Steve Elmore, EPI Management

Also present were Doug Higgins, MarLene McGuire, Marge Harmon, Recording Secretary and one homeowner.

I. CALL TO ORDER

Shawn Rodgers called the meeting to order at 7:00 pm.

II. HOMEOWNER'S FORUM

Dan Dicken, Vice President of BCIII, requested that the Board allow the bobcats that Cypress uses for plowing to be parked at the clubhouse. The equipment is currently parked in the guest spots used by residents. Discussion will be held during New Business.

III. MODIFICATION/APPROVAL OF THE AGENDA

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Agenda as amended. Additions to the agenda include Discussion of Snowplows on BCRA property under New Business, Edward Jones Investments under Treasurer Report and Executive Session added as XII.

IV. REVIEW OF MINUTES

Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the minutes of November 18, 2015.

V. TREASURER'S REPORT

a. Approval of Treasurer's Report – December 31, 2015

Total Checking & Savings	\$ 97,313.52	Total Acct Payable	\$ 26,098.92
Accounts Receivable	\$ 1,923.00	Total Prepaid Assess	\$ 6,492.37
Total Short Term Reserve	\$457,907.36	Total Current Liabilities	\$ 32,591.29
Total Current Assets	\$557,743.88	Total Reserve Fund	\$406,132.46
		Total Liability & Equity	\$557,743.88

Shawn Rodgers reported that they finished the year approximately \$16,000 under budget.

Upon motion by Paulette Wirkus, seconded by Jan Bedard, the Board unanimously approved the Treasurer's Report for December 31, 2015.

- b. Approval of Disbursements. Upon motion by Paulette Wirkus, seconded by Jan Bedard, the Board unanimously approve the disbursements for December 2015.
- c. Edward Jones Investments. Discussion was held regarding the options available through Edward Jones. Paulette will invite the Edward Jones representative to attend the February meeting to discuss the options.

VI. MANAGEMENT REPORT

Audits. Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the 2011 audit prepared by DeRaimo. Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the contract with Picker & Assoc. to prepare the audits for 2012, 2013 and 2014 at a cost of \$3,600 per year. The contract will include a commitment date and a 15 day cancellation clause.

Fence Replacement. The Board directed management to bring a sample of smooth lumber for the fences to the February meeting.

Pool Windows. Defer discussion until the February meeting. Steve and Joe Chranko will meet with installers and make recommendations.

Roof Specs. Defer discussion until the February meeting. Add to bid porta-potty and gutter on west side of pool room.

Library Shutters. The Board directed Steve get estimate to repair shutters in the Library.

Brass Panels. Replace push plates with new ones. MarLene will get an estimate from Brite Maintenance.

VII. CLUB DIRECTOR'S REPORT

- a. Refinish Indoor Pool. The Board received estimates for refinishing the indoor pool and the spa. The estimates for both pool and spa including a lap lane for the pool ranged from \$24,745 to \$33,885. The decision was made not to do the work in 2016.
- b. Refinish Spa. Discussed along with indoor pool.
- c. Staff Compensation – will be discussed during Executive Session

A/C – Library. The Board directed Doug to get a price for replacing the unit as well as the wall unit.

Party Room. The Board directed Doug to get an estimate for electrical work in the party room to add a panel and split the circuit.

VIII. CLUB EVENTS REPORT

Holiday Party – December 6th. 140 residents attended. Cost of the party was \$4,164.29.

Open House with Santa. December 13th. 70 children attended. Kathy Maykut photos again this year. Cost of the party was \$529.28. Shawn requested that the party be extended an hour next year.

2016 Dates – Spring Brunch - March 6
Easter Egg Hunt – March 19
Garage Sale – May 21
Pool Opening Party – May 29

IX. COMMISSION REPORTS

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

X. OLD BUSINESS

There was no Old Business to come before the Board.

XI. NEW BUSINESS

- A. Storing Snowplows on BCRA Property. Upon motion by Shawn Rodgers, seconded by Paulette Wirkus, the Board agreed to let Cypress park four bobcats in the parking spaces on the east side of the building next to the clubhouse until 4/1 unless weather dictates longer. The pavement must be protected with plywood and Cypress will be responsible for any necessary cleanup. Joe Chranko opposed.

XII. EXECUTIVE SESSION

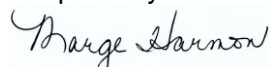
At 8:33 pm, the meeting was recessed to Executive Session to discuss staff compensation. The meeting was reconvened at 8:54 pm.

Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board approved the schedule of salary increases for 2016 as so noted by Doug Higgin's letter. Paulette Wirkus opposed.

XII. ADJOURNMENT

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the meeting was adjourned at 8:46 pm.

Respectfully Submitted,



Marge Harmon
Recording Secretary

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BUSINESS SUMMARY
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- Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the minutes of November 18, 2015.
- Upon motion by Paulette Wirkus, seconded by Jan Bedard, the Board unanimously approved the Treasurer's Report for December 31, 2015.
- Upon motion by Paulette Wirkus, seconded by Jan Bedard, the Board unanimously approve the disbursements for December 2015.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the 2011 audit prepared by DeRaimo.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the contract with Picker & Assoc. to prepare the audits for 2012, 2013 and 2014 at a cost of \$3,600 per year.
- Upon motion by Shawn Rodgers, seconded by Paulette Wirkus, the Board agreed to let Cypress park four bobcats in the parking spaces on the east side of the building next to the clubhouse until 4/1 unless weather dictates longer. The pavement must be protected with plywood and Cypress will be responsible for any necessary cleanup. Joe Chranko opposed.
- Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board approved the schedule of salary increases for 2016 as so noted by Doug Higgin's letter. Paulette Wirkus opposed.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the meeting was adjourned at 8:46 pm.