

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, April 20, 2016**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, April 20, 2016, at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Shawn Rodgers presided as Chairperson of the meeting.

Officers and Directors Present: Shawn Rodgers, President
 Mike Novinski, Vice-President
 Paulette Wirkus, Treasurer
 Mary Bahr, Secretary
 Joe Chranko, Director
 Jan Bedard, Director
 Ila Lane, Director

Representing Management: Steve Elmore, EPI Management

Also present were Doug Higgins, MarLene McGuire, Marge Harmon, Recording Secretary and three homeowners.

I. CALL TO ORDER

Shawn Rodgers called the meeting to order at 7:00 pm.

II. HOMEOWNER'S FORUM

John Schmitz asked the Board to consider opening the floor for comments at the end of the meeting so homeowners may ask questions about items discussed during the meeting. The Board will discuss the request.

Arianna Zatos, 303 Essex, requested approval for a bronze aluminum fence. The Board will discuss the application.

III. MODIFICATION/APPROVAL OF THE AGENDA

Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the Agenda.

IV. REVIEW OF MINUTES

Upon motion by Jan Bedard, seconded by Mary Bahr, the Board approved the minutes of March 16, 2016. Mike Novinski was absent from the March meeting and abstained from voting.

V. TREASURER'S REPORT

a. Approval of Treasurer's Report – March 31, 2016

Total Checking & Savings	\$100,665.36	Total Acct Payable	\$ 27,287.07
Accounts Receivable	\$ 15,638.38	Total Prepaid Assess	\$ 11,244.37
Total Short Term Reserve	\$459,269.21	Total Current Liabilities	\$ 35,881.44
Total Current Assets	\$574,595.95	Total Reserve Fund	\$509,821.90
		Total Liability & Equity	\$574,595.95

Upon motion by Jan Bedard, seconded by Mike Novinski, the Board unanimously approved the Treasurer's Report for March 31, 2016 as reported by Paulette Wirkus.

b. Approval of Disbursements.

Upon motion by Jan Bedard, seconded by Mike Novinski, the Board unanimously approved the disbursements for March 2016.

Audit. The Board should receive the 2012, 2013 and 2014 drafts within 2 weeks. Once the drafts are approved, 2015 will be done.

CD Laddering. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board agreed to initially invest in a CD to be renewed for 5 years. Mary Bahr opposed.

Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board agreed to invest in CDs with Edward Jones. Joe Chranko opposed.

Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously agreed to invest \$80,000 in one year CDs beginning June 1, 2016. Steve Elmore will put in a 30 day notice to cancel the CD at First Midwest in the amount of \$45,130.78 to be used along with \$34,869.20 of CDs maturing on 4/11/16 and 5/7/16. The balance of the CDs, \$39,645.20, will be deposited in the checking account.

VI. MANAGEMENT REPORT

Fence Replacement. Steve Elmore will draft a letter to the BC1 Board of Directors notifying them that they are responsible for maintenance and painting of the interior fences being replaced by BCRA.

Dormer Windows. Cost of the windows will be no more than \$800 each, depending on rot.

Roof Replacement. Upon motion by Ila Lane, seconded by Joe Chranko, the Board unanimously approved the proposal from RCH in the amount of \$97,700 for roof and gutter replacement. Upon motion by Paulette Wirkus, seconded by Ila Lane, the Board approved Black Shadow as the color of the roof. Mary Bahr and Joe Chranko opposed.

Tennis Court Inspection. Upon motion by Shawn Rodgers, seconded by Mike Novinski, unanimously approved the proposal from First Impression in the amount of \$1,840 for crack sealing on the tennis courts.

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Management Report for April.

VII. CLUB DIRECTOR'S REPORT

A. Flowers. Upon motion by Shawn Rodgers, seconded by Paulette Wirkus, the Board unanimously approved the proposal from Green Horizons in the amount of \$1,800 to plant 8 flats of flowers in front of the Clubhouse and 37 flats at the front entrance.

B. Mulch. Upon motion by Shawn Rodgers, seconded by Mary Bahr, the Board unanimously approved the proposal from Green Horizons in the amount of \$3,000 to pick up mulch from the Village and spread it around the parkway trees.

C. Planting Areas Adjacent to Pool & Planting Area North of Tennis Courts. Upon motion by Shawn Rodgers, seconded by Mary Bahr, the Board approved the proposal by Green Horizon to remove plant material and add soil in the planting areas adjacent to the pool and north of the tennis courts at a cost of \$800.

D. Outdoor Pool Chairs. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board approved the purchase of 12 white chairs from American Hotel Register in the amount of \$788.05, including tax and shipping. Doug will look for chairs at local sources prior to ordering the chairs.

- E. TruGreen for Japanese Beetles. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the proposal from TruGreen in the amount of \$525 for treatment of Japanese Beetles, if needed.
- F. Grub Control. Upon motion by Shawn Rodgers, seconded by Jan Bedard, the Board unanimously approved the proposal from TruGreen in the amount of \$1,065 for grub control.
- G. Apple Scab. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the proposal from TruGreen in the amount of \$720 for apple scab treatments for the Crabapple trees.
- H. Window Cleaning. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved cleaning of the windows, inside and outside, by Simply Transparent in the amount of \$962.00 with the cleaning to be done after the roof is installed.
- I. Carpet Cleaning. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved carpet cleaning by Mister Natural in the amount of \$785.62 with the work to be done after the roof is installed and the windows have been cleaned.
- J. Electric Supply Rate. Upon motion by Ila Lane, seconded by Mike Novinski, the Board unanimously agreed to continue with Direct Energy to supply electricity from November 2016 to October 2018 at 6.09 cents per kwh.
- K. Party Room Electric. Upon motion by Paulette Wirkus, seconded by Mike Novinski, the Board approved the new electrical panel and the feed to the exterior floodlights by A Accurate Electric in the amount of \$1,925.00. Joe Chranko opposed.

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved the Club Director's Report for April 2016.

VIII. CLUB EVENTS REPORT

Easter Egg Hunt was held on March 19th. 55 children attended. Income for the party was \$69.00. Cost of the party was \$493.78.

22nd Annual Garage Sale will be held on May 21st.

Pool opens on May 28th and the party will be held on May 29th.

Summer Party will be held on July 16th. The party is free to residents and \$5 for guests.

Landscape Walk will be held on May 7th at 10:00 pm.

IX. COMMISSION REPORTS

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

XI. OLD BUSINESS

There was no Old Business to come before the Board.


XII. NEW BUSINESS

There was no New Business to come before the Board.

XIII. ADJOURNMENT

Upon motion by Shawn Rodgers, seconded by Joe Chranko, the meeting was adjourned to Executive Session at 8:36 pm.

Respectfully Submitted,



Marge Harmon
Recording Secretary

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BUSINESS SUMMARY
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