

**BLOOMFIELD CLUB RECREATION ASSOCIATION
MINUTES OF BOARD OF DIRECTORS' MEETING
Wednesday, November 18, 2015**

A regular meeting of the Board of Directors of the Bloomfield Club Recreation Association was scheduled for 7:00 pm, Wednesday, November 18, 2015, at the Bloomfield Club Clubhouse, Bloomingdale, Illinois. Shawn Rodgers presided as Chairperson of the meeting.

Officers and Directors Present: Shawn Rodgers, President
 Mike Novinski, Vice-President
 Paulette Wirkus, Treasurer
 Joe Chranko, Director
 Jan Bedard, Director

Officers and Directors Absent: Tony Fato, Secretary

Also present were Doug Higgins, MarLene McGuire, Marge Harmon, Recording Secretary and one homeowner.

I. CALL TO ORDER

Shawn Rodgers called the meeting to order at 7:00 pm.

II. HOMEOWNER'S FORUM

III. MODIFICATION/APPROVAL OF THE AGENDA

Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the Agenda.

IV. REVIEW OF MINUTES

Upon motion by Mike Novinski, seconded by Joe Chranko, the Board unanimously approved the minutes of October 21, 2015.

V. TREASURER'S REPORT

November 30, 2015

Total Checking & Savings	\$ 91,843.43	Total Acct Payable	\$ 40,400.37
Accounts Receivable	\$ 1,164.82	Total Prepaid Assess	\$ 6,273.37
Total Short Term Reserve	\$457,819.72	Total Current Liabilities	\$ 46,673.74
Total Current Assets	\$551,427.97	Total Reserve Fund	\$395,180.74
		Total Liability & Equity	\$551,427.97

Sweep Account. Because there are fees attached to Sweep Accounts, the Board will look at other types of CDs. The CDs due in December will be rolled over until 1/31/16. Steve will have a representative from Edward Jones contact Paulette Wirkus regarding CDs.

Upon motion by Joe Chranko, seconded by Jan Bedard, the Board unanimously approved the Treasurer's Report and disbursements for November 30, 2015.

VI. MANAGEMENT REPORT

2011 Certified Audit. Discussion was tabled until January to give the Board time to review the audit.

Fence. BCII requested that the fences be installed without stain. The Board signed the contract for the fences and they will be painted inside. After the fences are installed a letter will be sent to BCI and BCIII informing them that after the agreement expires in 2017, BCRA will no longer be responsible for maintaining the fences. An addendum will be added to the contract to clarify perimeter and interior fences.

VII. CLUB DIRECTOR'S REPORT

- a. WIN-PAK Security Software Upgrade. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the contract with Tyco to upgrade the WIN-PAK security software, migrate the data and train staff. Honeywell will convert the data and Tyco will install it on the BCRA system.
- b. Computer for Access System. Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved purchasing a Dell computer at a cost not to exceed \$1,400.
- c. Landscaping Contract. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved a 2 year contract with Green Horizon at a cost of 19,200. Doug will contact Green Horizons regarding the cost of three leaf cleanings.
- d. December Board Meetings. Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board agreed to not hold a Board meeting in December.

VIII. CLUB EVENTS REPORT

Holiday Party – December 6th from 5:00-8:00 pm. 40 residents have signed up.

Open House with Santa. December 13th from 11:00 am -1:00 pm. Resident children are free and guest children are \$3.00. Kathy Maykut will provide the photos again this year.

IX. COMMISSION REPORTS

- a. Social Committee
- b. Architectural and Facilities
- c. Finance/Budget
- d. Landscaping

X. OLD BUSINESS

There was no Old Business to come before the Board.

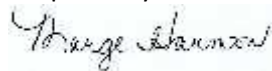
XI. NEW BUSINESS

Joe Chranko stated that many dish boxes and cable boxes are leaning over. Shawn asked that Doug look into who owns the boxes so this can be repaired.

XII. ADJOURNMENT

Upon motion by Shawn Rodgers, seconded by Mike Novinski, the meeting was adjourned at 7:45 pm.

Respectfully Submitted,



Marge Harmon
Recording Secretary

**BLOOMFIELD CLUB RECREATION ASSOCIATION
BUSINESS SUMMARY
Wednesday, November 18, 2015**

- Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the Agenda.
- Upon motion by Mike Novinski, seconded by Joe Chranko, the Board unanimously approved the minutes of October 21, 2015.
- Upon motion by Joe Chranko, seconded by Jan Bedard, the Board unanimously approved the Treasurer's Report and disbursements for November 30, 2015.
- Upon motion by Shawn Rodgers, seconded by Mike Novinski, the Board unanimously approved the contract with Tyco to upgrade the WIN-PAK security software, migrate the data and train staff. Honeywell will convert the data and Tyco will install it on the BCRA system.
- Upon motion by Shawn Rodgers, seconded by Joe Chranko, the Board unanimously approved purchasing a Dell computer at a cost not to exceed \$1,400.
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